



## CALL FOR PAPERS POSTER SESSION - CDA ANNUAL MEETING

Through research and education we can put the California Dietetic Association and its members in a better position to serve the public and contribute to the knowledge that supports dietetics and the science of nutrition. You can make an impact as a dietetic professional or pre-professional!

The California Dietetic Association invites you to submit abstracts for the Poster Session at the Annual Meeting at the Ontario Convention Center to be held April 26-28, 2012. Posters will be displayed April 27 from 10am-2pm at The Ontario Convention Center

The focus of the poster session is to present to CDA members **updated**, quality research projects of **varied** and **practical** interest in the areas of Clinical Nutrition, Foodservice Management, Community Dietetics/Nutrition Education, Dietetics Education and Training, and Dietetics in Business and Industry. **Research abstracts** should describe the author's research methodology (i.e. design, subject characteristics and statistical analysis); the major findings; and the conclusions. **Project or program report** abstracts describe the purpose of a program/tool; the theory upon which it is based; the setting in which it is used, the characteristics of the target audience; how the program/tool is evaluated and if applicable, the unique characteristics of the program/tool.

Members in all categories of CDA are eligible to participate in addition to students in nutrition, food management, public health, or dietetic education programs.

Deadline for submission of abstracts and  
completed forms is  
**January 10, 2012 – 8:00 AM.**

**DON'T MISS THIS OPPORTUNITY TO CONTRIBUTE TO THE  
FUTURE SUCCESS OF YOUR PROFESSION!**

## GUIDELINES FOR POSTER SESSION PARTICIPANTS CDA ANNUAL MEETING

### APPLICATION PROCESS

- The focus of the poster session is to present to CDA members updated, quality research projects of varied and practical interest. Poster presentations present content using charts, graphs, illustrations and/or photographs.
- Abstracts submitted for review are limited to one paper per main, first author.
- Postmark deadline for submission of abstracts and completed application forms is **January 10, 2012 – 8:00AM** See enclosed instruction sheet and application form.
- **NEW** Abstracts are reviewed by a panel of peer reviewers. **Submit 3 separate files in one (1) email** to [patsmith@dietitian.org](mailto:patsmith@dietitian.org) **#1** Abstract, **#2** Blind Copy **#3** Application. Resumes are not required from the author or the overseeing instructor. All applicants will be notified by mail of the reviewers' decision by **January 30, 2012**

### THIS SECTION FOR ABSTRACTS ACCEPTED FOR DISPLAY

- Abstracts accepted for presentation will be published in the Program Book. Your presentation must not be altered from the submitted abstract.
- CDA does not hold exclusive rights. You may display your poster at other meetings.
- The poster session at the Annual Meeting will be April 29, 2011. From 10:00am 2:00pm. You are asked to be **present** at your poster **during the hours of 12:30pm – 2:00pm**. Plan to arrive **AT THE ONTARIO CONVENTION CENTER** between 8:00am to 9:30am to set up your display. Posters must be dismantled immediately after the close of the session.
- The presence of the main author and/or a co-author with the poster is required for the entire 1.5 hour period. Be prepared to answer questions and/or give short informal presentations about your work.
- **All meeting fees are the responsibility of the participants. All participants must be registered for the Annual Meeting either for All Three Days, Friday or Friday Exhibits Only (See registration form for fees).**
- Poster presentations at the Annual Meeting use bulletin board displays that are 4' x 8'. Each participant will be allowed a 3.5' x 3.5' corkboard area. A 6' table is provided to be shared by four poster presenters. Posters larger than ½ of one side of the corkboard will be removed from display.
- Preparation of visual aids:
  - Materials must be prepared using desktop publishing or graphics resources.
  - Graphics should be simple, colourful, and well labelled, and clearly legible from a distance of five feet.
  - Visual aids should not be mounted on heavy boards that are difficult to keep in place on the corkboards.
  - Prepare a sign for display on the corkboard that includes your presentation title, authors names, and affiliations.
  - Bring your own supplies (thumbtacks) for attaching your poster to the corkboard.
  - You are not allowed to write, paint or otherwise permanently deface the corkboard.**
- You may distribute handouts related to your presentation according to the following guidelines:
  - Reproduction of handouts is at the expense of the presenter.
  - 150 to 200 copies should be prepared. You may also want to be prepared with business cards or a sign-up sheet for names and addresses if you run out of handouts.
  - You may neither sell nor take orders for any product or service.**

**THE CDA POSTER SESSION COMMITTEE RESERVES THE RIGHT TO FORBID THE DISPLAY OR HANDOUT OF ANY MATERIAL NOT IN COMPLIANCE WITH THE ABOVE GUIDELINES.**

## ABSTRACT SUBMISSION INSTRUCTIONS:

- Abstract must be submitted in a space with dimensions of 7 1/2" x 4 1/2" -

**HINT** Page set up Landscape – 1/2" margins – two columns – type in only ONE column – 11 point font minimum – this will meet the criteria required.

- Title of paper: ALL CAPITOLS, **Bold**, No underline
- List name of author and co-authors
- First and middle initials should be followed by last name, degree(s) (RD should follow advanced degree), institution where research was done, city and state
- Font requirement: **Arial** 11 point minimum

Email **THREE files total** to [patsmith@dietitian.org](mailto:patsmith@dietitian.org) –

**Subject Line:** POSTER SESSION and include author's last name in the subject line

(sample: POSTER SESSION SMITH)

1. Abstract FILE as indicated in the sample format to the right
2. Blind copy FILE in which the author's names, facilities, and city references' are removed and replaced by "Abstract #\_\_\_\_".  
CDA will assign your abstract a number.  
These blind copies will be distributed to the reviewing committee by email.
3. Application form FILE (next page)

Your abstract will appear **exactly** as submitted in the Program Booklet.

**TITLE:**

**AUTHORS:**

**LEARNING OBJECTIVES**

**ABSTRACT:**

**APPLICATION FOR POSTER SESSION  
CALIFORNIA DIETETIC ASSOCIATION ANNUAL MEETING**

Please complete this application form and return to: [patsmith@dietitian.org](mailto:patsmith@dietitian.org)  
Subject Line POSTER SESSION with author's last name as part of the subject line

For questions you may email or call 310/822-0177

**ABSOLUTE DEADLINE JANUARY 10, 2012 – 8:00 AM**

<b>Title of Paper</b>	

<b>Abstract Type:</b> Check one (x)		<b>Research</b>		<b>Project/Program Report</b>
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**Classification of Abstract - Check One (x)**

<input type="checkbox"/>	<b>Clinical Practice and Research</b>
<input type="checkbox"/>	<b>Foodservice Management Practice and Research</b>
<input type="checkbox"/>	<b>Community Dietetics/Nutrition Education</b>
<input type="checkbox"/>	<b>Dietetic Education and Training</b>
<input type="checkbox"/>	<b>Dietetics in Business and Industry</b>

**Primary Author** : Complete Name and Credentials (enter name as you would like it to appear in the Program Booklet)

<b>Complete Job Title or Student Standing:</b>				
<b>Job or School Affiliation:</b>				
<input type="checkbox"/> <b>Non member</b>	<input type="checkbox"/> <b>ADA Member</b>	<b>ADA/RD Number:</b>		
<b>Primary Authors CURRENT Mailing Address:</b>				
<b>Day Time Phone:</b>				
<b>Email Address:</b>				

**Co-Authors**

<b>1</b>	<b>Name</b>	
	<b>Title</b>	
	<b>Affiliation</b>	
<b>2</b>	<b>Name</b>	
	<b>Title</b>	
	<b>Affiliation</b>	
<b>3</b>	<b>Name</b>	
	<b>Title</b>	
	<b>Affiliation</b>	

**STUDENTS MUST** submit a letter from faculty advisor showing approval of the paper for presentation.

**OR Faculty Advisors Signature X** \_\_\_\_\_